

My purchases

Fill out this template to keep track of your big-ticket purchases. Keep it on file along with any other important documents like receipts, copies of sales or service contracts, warranty details and instruction manuals.

Keeping a record of these details and documents will help you resolve any problems if they occur.

Item	Date	Retailer/service provider	Salesperson	Purchase price	Payment method	Proof of purchase	Supporting documents	Notes
<i>eg Superbrand washing machine</i>	<i>24.01.2017</i>	<i>Superbrand</i>	<i>Roger</i>	<i>\$2487.00</i>	<i>Credit card ending in 9087</i>	<i>Receipt with transaction number Z8964738</i>	<i>One year warranty plus ad from Superbrand catalogue</i>	<i>I told Roger in the shop that the machine will be used for large tablecloths at times</i>

► See **Shopping and buying** at consumerprotection.govt.nz for more tips on how to be a confident consumer.



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